



BOB RILEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
WWW.MH.ALABAMA.GOV



JOHN M. HOUSTON
COMMISSIONER

REVISED
ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER

JOB TITLE:	Advocate II	NUMBER:	10-01
JOB CODE:	Q7000	DATE:	04/02/2010
SALARY RANGE:	72 (\$35,589.60 - \$53,995.20)	PCQ#:	8813222 8813319

JOB LOCATION: **Advocacy Service Area I – Decatur, AL**
An office will be maintained in the Decatur Area. Services will be provided to consumers receiving mental health, intellectual disability, and/or substance abuse services in community programs certified by the DMH in the 15 county region of Service Area I (Counties include: Lauderdale, Colbert, Lawrence, Morgan, Jackson, Marshall, Calhoun, Dekalb, Cherokee, Franklin, Limestone, Madison, Cullman, Etowah, and Cleburne).

QUALIFICATIONS: Bachelor's degree in one of the social or behavioral sciences, special education, nursing, criminal justice, or related field, plus a minimum of three years (36 months) experience in disability advocacy work, two of which must be paid work experience. Experience as a consumer or family member/caretaker of a consumer with serious mental illness, intellectual disability or substance abuse problems may be substituted for degree requirements. (This experience must be in addition to the three-year work experience requirements as stated.)

NECESSARY SPECIAL REQUIREMENTS: Must demonstrate knowledge and experience in using a personal computer and related software programs. Must have a valid driver's license to operate a vehicle in the State of Alabama. Frequent daytime travel with some overnight travel is required.

KIND OF WORK: This is responsible and highly confidential work serving as an Advocate for persons served in community programs certified by or contracting with the DMH. Work involves conducting investigations of alleged rights violations; participating in DMH certification reviews of rights standards; conducting periodic monitoring of rights issues in DMH community certified programs; preparing comprehensive reports of rights investigations, monitoring, and standards compliance reviews; resolving issues pertaining to rights of consumers; providing rights education and training programs for consumers, service providers, and others; and providing technical assistance to local Advocacy Advisory Boards/Committees.

Advocate II's have primary responsibility for Advocacy investigations, monitoring and certification work in their area of assignment.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Applicant must have demonstrated effectiveness in advocating for persons with serious mental illness, intellectual disabilities, and/or substance abuse impairments; demonstrated understanding and appreciation of rights issues and concerns of persons with serious mental illness, intellectual disabilities, and/or substance abuse issues; good interpersonal skills and the ability to work with culturally diverse groups of people including families, consumers, professionals, etc; effective communication skills both oral and written; knowledge and understanding of DMH services as well as other health and human/social services which impact the lives of persons with serious mental illness, intellectual disability, and/or substance abuse problems; a proven ability to make public presentations in an effective and articulate manner; proven ability to mediate opposing viewpoints and guide equitable solutions pursuant to the consumer's best interest; and the ability to work with minimal supervision.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug testing and security clearances may be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with consumers.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, RSA Union Building, 100 North Union Street, Montgomery, Alabama 36130. **An official copy of academic transcripts is required and must be forwarded by the college or university to the personnel office at the above address.**

NOTE: For the purpose of this position, the definition of "consumer" is an individual who has received services for serious mental illness, intellectual disability, or substance abuse problems. Use additional sheets to describe your consumer or caretaker experience. Please reference the definition of consumer as used for this purpose.

DEADLINE: April 16, 2010